

REGISTRATION

From 8th to the 10th of November 2019

Please return to:

MESSE BREMEN
M3B GmbH
Findorffstraße 101
28215 Bremen
GERMANY

fax: +49 421 3505 576
email: info@reiselust-bremen.de

**5% early bird discount
until 1st of March 2019**

Alternative invoice address:

Company

Person in charge

Street/P.O. Box

Postal Code, City

Telephone

Fax

Email

Website

VAT-ID (Obligatory information for exhibitors from EU-countries)

We order the following exhibition space: (not including partition walls, carpet and other equipment)	Frontage [m]	Depth [m]	Space [m ²]	Price [€]
<input type="checkbox"/> Row stand (1 open side) 86.00 €/m²				
<input type="checkbox"/> Corner stand (2 open sides) 94.00 €/m²				
<input type="checkbox"/> Head stand (3 open sides) <i>at least 18 m²</i> 98.00 €/m²				
<input type="checkbox"/> Block stand (all sides open) <i>at least 36 m²</i> 106.00 €/m²				

Required position:

Stand construction packages and electrical installation can be ordered in September, if necessary!
It is a duty to lay **carpet** or similar on your booth and define neutrally to your neighbor with **stand walls**.

AUMA fee per square meter: **0.60 €** plus VAT. The fee is obligatory.

Registration of co-exhibitors:

1. _____
Company _____ Postal Code, City _____
2. _____
Company _____ Postal Code, City _____

The registration of co-exhibitors is **obliging**. The **fee at the rate of 120 € per co-exhibitor** contains a exhibitor's pass and the entry in the list of exhibitors. The information for this is questioned separately.

Obligatory entry in the index of exhibitors

- Fee per exhibitor: **85.00 €**
- The fee is obligatory for each exhibitor and includes the entry in the internet as well as the alphabetical list of exhibitors, the index of product groups and of countries.
- Product groups according to nomenclature. **Please tick off your product groups on page 3.**

The above mentioned prices are to be understood net plus legal VAT. In addition to your registration you accept the General and Specific terms of participation from MESSE BREMEN for the event ReiseLust (revised October 2018), the General Participation Guidelines for exhibitions of the IDFA-members (revised November 2009) as well as the Technical Guidelines from MESSE BREMEN (revised January 2018) as binding in all aspects. Conditions can be viewed at www.reiselust-bremen.de.

City, State, Date

Stamp, Signature

SPECIAL TERMS OF PARTICIPATION

1) Terms for exhibiting

The General Participation Directives of the IDFA members (a partnership of German fair and exhibition cities), (dated 11.2009) and also the Technical Directives of MESSE BREMEN, dated 01.2018, are supplementary and of lower priority to these Special Terms of Participation. The regulations contained in these Special Terms of Participation have priority over the regulations in the General Participation Directives of IDFA in so far as they are in contradiction to these. The same applies to the Technical Directives in so far as they are in contradiction to the above named directives.

2) Organizer and venue

MESSE BREMEN & ÖVB-Arena
M3B GmbH
Findorffstrasse 101
28215 Bremen, Germany
e-mail: info@reiselust-bremen.de
www.reiselust-bremen.de

3) Opening Hours

08 - 10 November 2019

For Visitors: from 10:00 a.m. to 06:00 p.m.

For Exhibitors: from 09:00 a.m. to 07:00 p.m.

4) Registration

Registration deadline: 01.09.2019

Registration for the trade fair must be carried out using the registration forms provided by MESSE BREMEN. With the submission of their registration the exhibitor expresses to MESSE BREMEN their serious interest in participation in the fair and in the renting of an appropriate exhibition stand. The exhibitor declares himself in agreement with changes regarding the location of the stand within the exhibition. The exhibitor can express wishes for particular positioning in his/her registration without this resulting in a claim to special positioning. Entries in the registration form are to be made in an orderly fashion and in clearly legible writing. The exhibitor shall bear the consequences of incorrect entries in the application form. All products/ services are to be described exactly on the registration form. Products other than the registered and approved products are not permitted to enter the exhibition. Further, upon submitting of registration the exhibitor recognizes these Terms of Participation, the General Participation Directives of IDFA (dated 11.2009) and the Technical Directives (dated 01.2018) of MESSE BREMEN for the event. The contract governing participation in the fair including the stand rental fee is concluded with MESSE BREMEN's written acceptance (confirmation) of admission – also by fax or e-mail – in accordance with the condition of these Special Terms of Participation, the General Participation Directives of IDFA (dated 11.2009) and the Technical Directives (dated 01.2018) under consideration of the order of priority given in the item naming these conditions.

5) Hours of set-up

07 November 2019

from 08.00 a.m. to 08.00 p.m.

Exceptions are possible after individual agreements with MESSE BREMEN.

Large exhibits must be delivered before the official set-up in agreement with the MESSE BREMEN. Stand construction must be completed by **07 November 2019, 08.00 p.m. at the latest**. At this time, stands must be cleaned and all wrapping material must be removed. If the exhibitor has not started construction of the stand by 07 November 2019 at 04:00 p.m., MESSE BREMEN can dispose of the area otherwise without revoking the exhibitor's liability to pay for the stand rental fee.

6) Dismantling Times

10 November 2019

from 07:00 p.m. to 10:00 p.m.

11 November 2019

from 08:00 a.m. to 02:00 p.m.

Dismantling and removal of the exhibition goods placed by the exhibitor must be completed by **11 November, 2019, 02:00 p.m. at the latest**.

7) Nomenclature

The complete product groups can be found in the attachment to the registration form.

8) Admission

Admission shall only be granted to companies, associations and institutions that correspond to the nomenclature of the event (see Fig. 7 above). MESSE BREMEN shall decide on admission to the event and on stand location at its discretion. The admittance of other companies, associations and institutions to the rented stand is only possible as a registered co-exhibitor and with the prior consent of MESSE BREMEN. Members of criminal or prohibited associations are not admitted to the event. There shall be no legal claim to admission to the fair.

9) Stand Rental Fees

Row stand:	86.00 €/sqm
Corner stand:	94.00 €/sqm
Head stand:	98.00 €/sqm
Block stand:	106.00 €/sqm
Co-exhibitor fee:	120.00 €

The AUMA fee of 0.60 €/sqm plus VAT is not included in the stand rental fee and will be charged separately.

10) Special Services

Special services such as telecommunications etc. must be ordered on separate technical order forms. The exhibitor will be charged separately for these special services. Water supply and drainage can only be installed according to technical possibilities. Special services must be ordered by **25 September 2019**. MESSE BREMEN reserves the right to employ subcontractors. The technical order forms will be sent after receipt of the binding registration. They are part of the application and contract. MESSE BREMEN will arrange general supervision and security of the halls and fair grounds. Security and cleaning of exhibition stands must be arranged by the exhibitor. Contracting companies are available for stand security and stand cleaning.

11) Terms of Payment

All prices are net prices subject to the statutory VAT. VAT shall be stated separately by MESSE BREMEN in the invoices. Invoicing shall be carried out after conclusion of the particular contract after dispatch of registration confirmation of MESSE BREMEN. All invoices must be paid in full and in due time effective from the invoice date. Exhibitors from a foreign country within the EU are obligated to present a valid VAT ID No. to be tax exempt from the German VAT. Exhibitors from a third country have to present a valid VAT registration certificate.

12) Cancellation and Non-Participation of Exhibitor

After a contract on participation in the fair has come into being through delivery of the confirmation of registration the exhibitor has to pay the full rental fee to MESSE BREMEN even if he/she withdraws from (cancels) the contract or does not take part in the fair for other reason. If the withdrawal (cancellation) from the effected contract occurs more than two month prior to the start of the event the exhibitor shall

pay to MESSE BREMEN 50% of the agreed rental fee if the withdrawal (cancellation) occurs within two months prior than the start of the event 100% of the agreed rental fee shall be paid to MESSE BREMEN. The rental fees/compensations named above (summed up below under "Fees") shall be reduced to the extent to which MESSE BREMEN succeeds in finding a replacement for the withdrawing exhibitor and under consideration of any additional costs arising in relation to renewed rental of the stand. The parties are permitted to substantiate a lower or higher fee. Further, a lump sum fee shall not be charged in so far as the withdrawal (cancellation) from the contract is effected by the exhibitor for a reason for which MESSE BREMEN is responsible.

13) Safety Regulations

Driving on the fairgrounds is only permitted for loading and unloading at a maximum speed of 5 km/h. The StVo [German Road Traffic Regulations] shall apply. After quick unloading, all vehicles must be removed from the driveway area. During the opening hours of the fair any kind of traffic on the fairground is prohibited. Fire extinguishers, emergency exits and warning and information signs must be directly accessible and clearly visible. All paths have to be kept free for possible rescue operations.

14) Cleaning / Waste disposal

All exhibitors are obliged to collect and dispose separately of their own waste in the garbage bags or containers supplied by the contracting company. Any kind of soiling of the hall floors or the open-air exhibition grounds is prohibited. The exhibitor shall bear all resulting cleaning costs.

15) Stand construction/Design

Within the interest of a general impression on the fair, the exhibitor is bound by the rules and regulations of MESSE BREMEN. For advertising purposes the hired stand can be used up to a height of 2.50m. The written consent of MESSE BREMEN is required for stands that exceed the normal height of 2.50m. Banners and company signs must not protrude beyond the stand.

16) Sales Regulation

Exhibitors are obligated to refrain from unfair competition with contenders and local businesses. Whoever wants to temporarily provide commercial, gastronomic service, requires permission which must be applied for at the city administration.

17) Exhibitor passes

Exhibitor passes are valid for the period from the first to the last day of the event. The exhibitor shall receive free of charge: 4 passes for stands up to 20 sqm total area and one additional pass for every further 10 sqm exhibition area, at most 10 passes.

18) Copyright of photos or films

MESSE BREMEN and with their agreement also press and TV teams are allowed to take photos and video clips showing the event activities, trade show visitors and exhibition stands. The material may be used free of charge for publication purposes in media and in public relation material related to the trade show edited by the organizer.

19) Data protection

The data you provide in registering for the fair will only be captured in connection with the purposes relating to the fair ReiseLust and only processed for those purposes. We only transfer the data to

third-parties if prescribed by law or if you have given your consent for this, for example in cooperative events. In some cases your data will be given to businesses that perform services in our commission. We save your personal data to fulfill the contract on the basis of art. 6 para. 1 lit b of the General Data Protection Regulation. After the conclusion of our business relation you can object to the saving of your personal data at any time under info@reiselust-bremen.de. Your personal data will then be blocked for the duration of the legal obligation of storage and deleted when the binding purpose expires. Our information on data protection in accordance with art. 13, art. 14 and art. 21 of the EU General Data Protection Regulation has been attached here, you can view it under www.m3b-bremen.de/eudsgvo or request it from info@reiselust-bremen.de.

20) Verbal Agreements

Amendments and supplements to the Terms and Conditions must be in writing. Verbal agreements must be confirmed in writing by MESSE BREMEN before they can be considered as valid. *Based on the original German text. The German text shall be legally binding for any and all legal claims.*

Bremen, October 2018

Entry into the list of exhibitors*:

Company: _____ Zip code, City: _____

Telephone: _____ Website: _____

Products: _____

Index of product groups	destinations
<p>Please choose up to max. FIFE product groups!</p> <p>company specification</p> <ul style="list-style-type: none"> <input type="checkbox"/> railway companies <input type="checkbox"/> embassy/ consulate <input type="checkbox"/> bus companies <input type="checkbox"/> camping grounds <input type="checkbox"/> charter <input type="checkbox"/> ferry companies <input type="checkbox"/> car rental <input type="checkbox"/> holiday resorts/parks <input type="checkbox"/> holiday houses, pensions & guest houses <input type="checkbox"/> airlines <input type="checkbox"/> airports <input type="checkbox"/> recreation centres or parks <input type="checkbox"/> gastronomy companies <input type="checkbox"/> hotels, resorts <input type="checkbox"/> hotel agents <input type="checkbox"/> Incoming agency <input type="checkbox"/> youth hostels <input type="checkbox"/> cruise companies <input type="checkbox"/> cultural institutions <input type="checkbox"/> spa & park management <input type="checkbox"/> organisations & authorities <input type="checkbox"/> shipping companies <input type="checkbox"/> travel agencies <input type="checkbox"/> tour operator <input type="checkbox"/> travel accessories, equipment <input type="checkbox"/> touristic unions & associations <input type="checkbox"/> publishers, magazines <input type="checkbox"/> insurances, financing <input type="checkbox"/> other businessform 	<p>travel topics</p> <ul style="list-style-type: none"> <input type="checkbox"/> adventure journeys, active travel <input type="checkbox"/> train journeys <input type="checkbox"/> barrier-free travel <input type="checkbox"/> educational travel & language trips <input type="checkbox"/> bus journeys <input type="checkbox"/> camping travel <input type="checkbox"/> caravan travel <input type="checkbox"/> bicycle travel <input type="checkbox"/> family travel <input type="checkbox"/> long-haul journeys <input type="checkbox"/> air travel <input type="checkbox"/> indulgence travel <input type="checkbox"/> health travel <input type="checkbox"/> golf trips <input type="checkbox"/> group travel <input type="checkbox"/> individual tours <input type="checkbox"/> children & youth travel <input type="checkbox"/> cruises <input type="checkbox"/> culture travel <input type="checkbox"/> last-minute travel <input type="checkbox"/> LGBT travel <input type="checkbox"/> motorbike travel <input type="checkbox"/> nature & experimental travel <input type="checkbox"/> packaged tours <input type="checkbox"/> round trips <input type="checkbox"/> safaris, expeditions <input type="checkbox"/> ship and ferry travels <input type="checkbox"/> senio tours <input type="checkbox"/> city/short/weekend trips <input type="checkbox"/> Wellness trips & Spa <input type="checkbox"/> winter sports travel <input type="checkbox"/> other travel topics
	<p>unlimited data possible</p> <p>german destinations</p> <ul style="list-style-type: none"> <input type="checkbox"/> Baden-Wuerttemberg <input type="checkbox"/> Bavaria <input type="checkbox"/> Berlin <input type="checkbox"/> Brandenburg <input type="checkbox"/> Bremen <input type="checkbox"/> Hamburg <input type="checkbox"/> Hesse <input type="checkbox"/> Mecklenburg-Western Pomerania <input type="checkbox"/> Lower Saxony <input type="checkbox"/> North Rhine-Westphalia <input type="checkbox"/> Rhineland-Palatinate <input type="checkbox"/> Saarland <input type="checkbox"/> Saxony <input type="checkbox"/> Saxony-Anhalt <input type="checkbox"/> Schleswig-Holstein <input type="checkbox"/> Thuringia <p>international destinations</p> <ul style="list-style-type: none"> <input type="checkbox"/> Africa <input type="checkbox"/> Asia <input type="checkbox"/> Australia <input type="checkbox"/> Europe <input type="checkbox"/> Central America <input type="checkbox"/> North America <input type="checkbox"/> South America <input type="checkbox"/> worldwide <p>specific land/ region</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

*** Conditions of the registration in the exhibitor's list**

Editing the entry in the exhibitor's list lies in the hand of the exhibitor. The main exhibitor is responsible for the entry of his co-exhibitor. The exhibitors as well as every in addition represented company (co-exhibitor) are listed once in the alphabetical exhibitor's list. The MESSE BREMEN, M3B GmbH reserves itself the right to carry out changes in the entries. The exhibitors who have not submitted an entry order until the editorial deadline are considered in accordance with the registration documents. For the correctness of this entry cannot be guaranteed. For reasons of data protection and the protection of abuse the following data is not published: contact, street, e-mail, fax. The fee at the rate of 85 € (plus VAT) for the registration is obligatory and contains the entry in the "Entdeckerplan" and in the exhibitor's list of the homepage. Claims from non-publications or faulty reproduction of the entry cannot be raised.

ORDER OF STAND CONSTRUCTION PACKAGES

The stand packages **do not include electrical installation** | All measurements are ca. information!

- Stand construction package A (A001) – 47,00 €/m²**
For stand sizes from 6 m² to max. 15 m², obtainable as row or corner stand
Equipment:
Partition walls: Height of construction 2.5 meters, systems building
Carpet: Inclusive Fine-ribbed carpet, choice of 6 standard colors, incl. fitting, protective cover, removal and disposal
Lighting: Clamp-on spots (1 spot per 3 m²)
- Stand construction package B (A002) – 56,50 €/m²**
For stand sizes from 6 m² to max. 24 m², obtainable as row or corner stand
Equipment:
Partition walls: Height of construction 2.5 meters, systems building
Fascia: Lattice truss with fascia on top on each open side, including lettering (25 letters)
Carpet: Inclusive Fine-ribbed carpet, choice of 6 standard colors, incl. fitting, protective cover, removal and disposal
Lighting: Clamp-on spots (1 spot per 3 m²)
- Stand construction package C (A003) – 59,00 €/m²**
For stand sizes from 6 m² to max. 36 m², obtainable as row or corner stand
Equipment:
Partition walls: Height of construction 2.5 meters, systems building
Fascia: White fascia on each open side, height ca. 30 cm, including lettering (25 letters)
Carpet: Inclusive Fine-ribbed carpet, choice of 6 standard colors, incl. fitting, protective cover, removal and disposal
Lighting: Clamp-on spots (1 spot per 3 m²)
Cabin: lockable cabin, size: 1 m²

Requested carpet color for the stand construction package:

- anthracite
 beige
 blue
 grey
 black
 red

Requested fascia lettering (only for package B & C):

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ORDER OF ELECTRICAL INSTALLATION

The stand packages **do not include electrical installation!**

- Alternating current connection 230 V up to 3 kW, incl. socket and consumption à 120 €
 - We **do not** require electrical installation!
- For the order of three-phase current connection and other equipment you will receive a servicehandbook in autumn.

ORDER OF EQUIPMENT PACKAGES

The equipment packages **do not include carpet.** | All measurements are ca. information!

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Equipment package 1.1 (A0301) – 88,00 €
1 table, round, white (A401), 3 upholstered chairs (A4601) <input type="checkbox"/> Equipment package 2.1: (A0321) – 99,00 €
1 bar-height bistro table, round, white (A410); 2 bar stools, black (A4501) <input type="checkbox"/> Equipment package 3.1: (A0331) – 154,00 €
Counter with bar top, white, 120 cm x 103 cm x 73 cm (HxBxT) (A622), 2 bar stool (A4501) | <ul style="list-style-type: none"> <input type="checkbox"/> Equipment package 1.2: (A0302) – 154,00 €
1 table, round, white (A401); 3 upholstered chairs (A4601); 1 Brochure stand, 6 compartments DIN A4 (A601) <input type="checkbox"/> Equipment package 2.2: (A0322) – 165,00 €
1 bar-height bistro table, round, white (A410); 2 bar stools, black (A4501); 1 Brochure stand, 6 compartments DIN A4 (A601) <input type="checkbox"/> Equipment package 3.2: (A0332) – 220,00 €
Counter with bar top, white, 120 cm x 103 cm x 73 cm (HxBxT), (A622), 2 bar stool (A4501), 1 Brochure stand, 6 compartments (A601) |
|--|---|

For further services for your stand you have got the opportunity to order with our servicehandbook which you will receive after registration and admission per mail in autumn.

Exhibitor: Will be precipitated by the organizer: Standtyp: _____ Standsize _____ x _____ Stand-No.: _____	Company stamp, Signature Place, Date
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